
COHORT GRADUATION RATE GUIDE

2016 Appeal



Idaho State Department of Education

PO Box 83720

Boise, ID 83720-0027

208-332-6800

An adjusted cohort graduation rate will improve our understanding of the characteristics of the population of students who do not earn regular high school diplomas or who take longer than four years to graduate (The Department of Education).

If you have any questions or would like to receive additional information, contact:

Idaho State Department of Education
 PO Box 83720
 Boise, ID 83720-0036
 Fax: 208-334-2228

Contact	Areas of Concern
Ayaka Nukui anukui@sde.idaho.gov 208-332-6926	<ul style="list-style-type: none"> • General Inquiry • Appeals • Reporting
Regional ISEE Technology Coordinator (Page 8)	<ul style="list-style-type: none"> • ISEE Submission • Data Fix
Jeff Brandt jbrandt@sde.idaho.gov 208-332-6915	<ul style="list-style-type: none"> • Special Education • Transitional Services • Alternate Requirements
Michelle Clement Taylor mctaylor@sde.idaho.gov 208-332-6963	<ul style="list-style-type: none"> • Charter School • Alternative School
Sarah Seamount sseamount@sde.idaho.gov 208-332-6958	<ul style="list-style-type: none"> • Migrant Students
Alissa Metzler ametzler@sde.idaho.gov 208-332-6905	<ul style="list-style-type: none"> • English Learners

Any changes made to this document since last year have been underlined in red.

QUICK GUIDE

Cohort graduation rate for the Class of 2016 is calculated as follows:

$$\frac{\left(\text{Number of cohort members who earned a regular high school diploma that fully aligns with the State's content standards through summer 2016 \right)}{\left(\text{Number of first-time 9th graders in fall 2012 (starting cohort) plus students who transfer in, minus students who transfer out, emigrate, or die during school years 2012-13, 2013-14, 2014-15, 2015-16 and through summer 2016 \right)}$$

NEW! Appeals will NOT be reviewed until corresponding supporting documentation is submitted.

	Review Window	Appeals Window	Follow-up Window
Where	Go to the Cohort Final Year Graduation Rate Appeals application under the My Applications menu on the ISEE Portal (https://isee.sde.idaho.gov) <u>Contact your district's technology coordinator to gain login credentials</u>		
When	10/24/16 – 11/18/16	11/28/16 – 12/30/16	01/16/17 – 01/20/17
Why	To fix incorrect exit dates and reasons through ISEE	To remove cohort members from the denominator	To follow-up on returned appeals
What	Resubmit ISEE files	Submit appeals <u>and supporting documentation (required)</u>	Resubmit returned appeals with additional information
How	Districts and schools are expected to take the following actions during this period: 1) Log in to Cohort Graduation Rate Application (Page 4) 2) Review List of Cohort Members (Page 6) 3) Fix Incorrect Exit Dates and Reasons (Page 8)	Districts and schools are expected to take the following actions during this period: 1) Prepare for Appeal (Page 10) 2) Submit Appeal (Page 11) See Appendix I for a list of acceptable documentation.	Districts and schools are expected to monitor their own appeals and contact the SDE for any questions or concerns.

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I Introduction

As defined in [34 C.F.R. §200.19\(b\)\(1\)\(i\)-\(iv\)](#), the four-year cohort graduation rate is the number of students who graduate in four years with a regular high school diploma divided by the number of students who form the adjusted cohort for the graduating class. From the beginning of 9th grade, students who are entering that grade for the first time form a cohort that is subsequently “adjusted” by adding any students who transfer into the cohort later during the 9th grade and the next three years and subtracting any students who transfer out, emigrate to another country, or die during that same period.

Idaho uses the following formula to calculate the [2015-16](#) four-year cohort graduation rate for the cohort entering 9th grade for the first time in the fall of [2012](#) and graduating through summer [2016](#):

$$\frac{\left(\text{Number of cohort members who earned a regular high school diploma [that fully aligns with the State’s content standards](#) through summer [2016](#) \right)}{\left(\text{Number of first-time 9th graders in fall [2012](#) (starting cohort) plus students who transfer in, minus students who transfer out, emigrate, or die during school years [2012-13, 2013-14, 2014-15, 2015-16](#) and through summer [2016](#) \right)}$$

[For the cohort entering 9th grade for the first time in the fall of 2012, the review window opens from October 24 to November 18, 2016. The appeals window opens from November 28 to December 30, 2016. For more information, refer to the \[timeline \\(Page 2\\)\]\(#\).](#)

II Timeline

1) Districts and Schools

ID	Task Name	Start	Finish	Oct 2016					Nov 2016					Dec 2016					Jan 2017				Feb 2017			
				9/25	10/2	10/9	10/16	10/23	10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	12/25	1/1	1/8	1/15	1/22	1/29	2/5	2/12	2/19	
1	ISEE File Correction		11/18/2016	■																						
2	October ISEE File Due	10/17/2016	10/17/2016	◆																						
3	Review Window	10/24/2016	11/18/2016	■																						
4	Appeals Window	11/28/2016	12/30/2016											■												
5	Follow-up Window	1/16/2017	1/20/2017											■												
6	Application Closes	2/10/2017	2/10/2017											◆												

2) State Department of Education

ID	Task Name	Start	Finish	Oct 2016					Nov 2016					Dec 2016					Jan 2017				Feb 2017			
				9/25	10/2	10/9	10/16	10/23	10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	12/25	1/1	1/8	1/15	1/22	1/29	2/5	2/12	2/19	
1	ISEE File Correction		11/18/2016	■																						
2	October ISEE File Due	10/17/2016	10/17/2016	◆																						
3	Data Load	10/17/2016	10/21/2016	■																						
4	Data Snapshot	11/21/2016	11/25/2016											■												
5	Appeals Window	11/28/2016	1/13/2017											■												
6	Follow-up Window	1/23/2017	1/27/2017											■												
7	Federal Report Load	1/30/2017	2/2/2017											■												
8	State Board Review	2/3/2017	2/9/2017											■												
9	Federal Report Due	2/9/2017	2/9/2017											◆												
10	Close the Application	2/10/2017	2/10/2017											◆												

III Review Window (Oct24~Nov18)

The cohort graduation rate application opens on October 24, 2016 to provide districts and schools an opportunity to review their cohort members and cohort graduation rate PRIOR TO the opening of the appeals window.

Districts and schools are expected to take the following actions during this period:

- 4) [Log in to Cohort Graduation Rate Application](#) (Page 4)
- 1) [Review List of Cohort Members](#) (Page 6)
- 1) [Fix Incorrect Exit Dates and Reasons](#) (Page 8)

The cohort graduation rate application is refreshed nightly between October 24, 2016 and November 18, 2016. Any changes made through ISEE after November 18, 2016 are NOT reflected in the application.

1) Log in to Cohort Graduation Rate Application

Access Instruction

1. Go to the ISEE Portal (<https://isee.sde.idaho.gov>) and sign in. Contact your district's technology coordinator to gain login credentials.
2. Choose "Cohort Final Year Graduation Rate Appeals", under the "My Applications" menu on the ISEE Portal homepage.



3. Click on the Log On button at the top of the page, to sign in the Cohort Grad Rate Appeals Application.



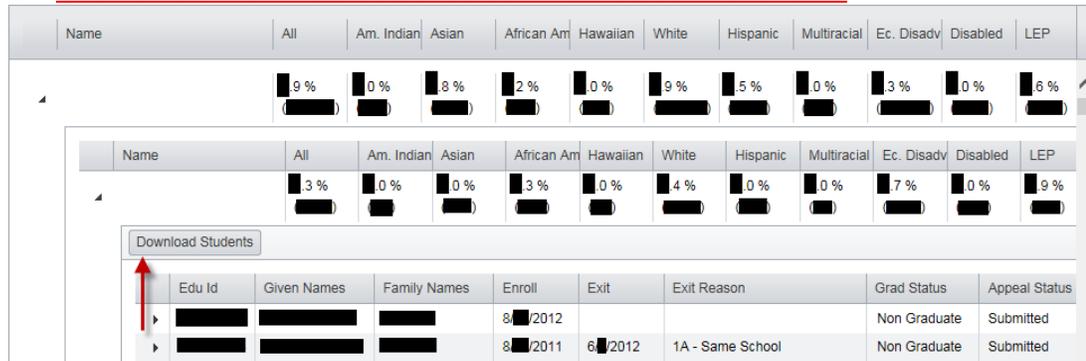
4. Click on the Student Appeal tab at the top of the page, to find your district.



5. Click on the arrow to the left of each district and each school, to drill down to student level data.

Name	All	Am. Indian	Asian	African Am	Hawaiian	White	Hispanic	Multiracial	Ec. Disadv	Disabled	LEP
	9%	0%	8%	2%	0%	9%	5%	0%	3%	0%	6%
	3%	0%	0%	3%	0%	4%	0%	0%	7%	0%	9%
Download Students											
Edu Id	Given Names	Family Names	Enroll	Exit	Exit Reason	Grad Status	Appeal Status				
▶			8/2012			Non Graduate	Submitted				
▶			8/2011	6/2012	1A - Same School	Non Graduate	Submitted				

6. [Click on the Download button to download student level data.](#)



- The student level data include all students who are part of the graduating cohort. Within each displayed group of students (Non Graduate, Graduate, Don't Count), appealed students will appear first, showing the current status of the appeal, followed by the students that have not been appealed.
- There may be approved/returned appeals already being displayed on the site, prior to the opening of the appeals window. The school or district has submitted those appeals during the catchup appeals window or any other appeals windows held in the past.

Appeal Status

See below for a list of appeal statuses and their description:

Appeal Status	Description
No Appeal	No appeal has been submitted for the student.
Submitted	The school or district has submitted an appeal for the student, but the appeal has yet to be reviewed by the SDE.
<u>In Review</u>	<u>The school or district has submitted an appeal for the student, and the appeal is currently in review by the SDE.</u>
Approved	The school or district has submitted an appeal for the student, and the appeal has been approved by the SDE.
Denied	The school or district has submitted an appeal for the student, and the appeal has been denied by the SDE due to unacceptable documentation/information provided in the appeals process.
Returned	The school or district has submitted an appeal for the student, and the appeal has been returned to the submitter due to insufficient documentation/information by the SDE. <u>Until sufficient documentation/information is submitted, the grad status of the</u>

Appeal Status	Description
	student will NOT be updated for the graduation rate calculation.
Resubmitted	The appeal was returned and then submitted again by the school or district, but the appeal has yet to be reviewed and/or approved by the SDE.

Grad Status

See below for a list of grad statuses and their description:

Grad Status	Description
Don't Count	These students have been removed from the cohort, and they are excluded from the calculation.
Non-Graduate	These students are included in the denominator but are not part of the numerator. Any students who are NOT considered Graduates are considered Non-Graduates, until corresponding appeals are being submitted and approved.
Graduate	These students are included in both the denominator and the numerator. Students whose exit code is either 4A (Regular Graduate), 4F (Graduate Alternative Route), or 4G ~ 4I (Early Graduate) are considered graduates for the cohort graduation rate calculation.

2) Review List of Cohort Members

The SDE creates a list of cohort members based on the enrollment records submitted by each and every district. A list may or may not contain certain students, based on the data available to the SDE. See [Prepare for Appeal \(Page1\)](#) for more information on cohort adjustment.

Cohort Assignment

The initial enrollment entry date and grade level reported via ISEE to the Idaho Statewide Longitudinal Data System are used to assign a student into a specific cohort. The 2015-16 school year's "first-time in 9th grade" cohort would only include those high school students who were initially enrolled in the State of Idaho as follows:

- 09th graders in 2012-2013 school year
- 10th graders in 2013-2014 school year
- 11th graders in 2014-2015 school year
- 12th graders in 2015-2016 school year

Dual Enrolled Students (Public)

The Idaho Statewide Longitudinal Data System currently determines the home/base school based on the student's latest exit date and enrollment record. For example, if a dual-enrolled student exits from School A on May 15, 2016, but School B also exits the

student on June 30, 2016, School B's exit record supersedes School A's exit record. Thus, the student will be assigned to School B's cohort.

Some schools do not offer a regular high school diploma and are automatically excluded from the base school determination described above, see [Appendix IV](#) for more information.

Dual Enrolled Students (Private/Homeschooled)

Any enrollment records reported via ISEE with Grade PH (prior to the 2014-2015 school year) or with the phSchool field being flagged (after the 2014-2015 school year) **are completely excluded** from the cohort graduation rate calculation. For example, if a student has been reported via ISEE with Grade PH and been flagged in the phSchool field, the student is not assigned to any particular cohort.

If a student has ever been enrolled at any local school district with Grade 9 through 12, the student is assigned to a cohort in which the student was a member when he or she started 9th grade for the first time, regardless of his/her current enrollment status. The school where the student enrolled last must appeal this student in order to remove the student from the cohort.

Students Repeated Grade(s)

Regardless of the grade advancement history, the initial enrollment entry date and grade level reported via ISEE to the Idaho Statewide Longitudinal Data System are used to include a student in a specific cohort.

This assignment prevents the student from being included in two separate cohorts of 9th graders—the cohort in which the student originally started 9th grade and the cohort in which the student was assigned in the school to which he or she transferred.

Re-enrollment of Students Dropped Out

Regardless of the enrollment and dropout history, the initial enrollment entry date and grade level reported via ISEE to the Idaho Statewide Longitudinal Data System are used to include a student in a specific cohort.

If a student becomes a 9th grader for the first time prior to 2011-2012 during the pre-ISEE era, the student needs to be appealed out of the cohort. [See Remove Cohort Assignment \(Page 3\) for more information](#)

If, for example, a student who was a first-time 9th grader in 2012-2013 drops out in 2013-2014 after 10th grade, and then re-enrolls in high school in 2014-2015, that student may be deemed to have transferred into the receiving school and should be assigned to the cohort in which the student was a member when he or she started 9th grade for the first time (2012-2013).

Early Graduates

A student who graduates early remains in the cohort in which the student originally started 9th grade.

Be sure to keep students who are part of an advanced opportunity program (i.e. 8 in 6 program, Early Completers, Fast Forward, etc.) coded in their age-appropriate grade level. This will ensure these students remain in their cohort even if they graduate early.

If a student were to decide that he/she no longer wants to participate in an advanced opportunity program, and is no longer in his/her age-appropriate grade level, he/she may be counted as a non-graduate in a different cohort.

3) Fix Incorrect Exit Dates and Reasons through ISEE

Fix incorrectly coded exit dates/reasons via ISEE during the review window. Please contact your Regional ISEE Technology Coordinator if you have any questions about the file resubmission processes.

Name	Email/Phone
<p style="text-align: center;">Amy Sigler Region1/2 ISEE Technology Coordinator</p>	<p style="text-align: center;">asigler@sde.idaho.gov 208-332-6981</p>
<p style="text-align: center;">Cheryl McMurtrey Region3/4 ISEE Technology Coordinator</p>	<p style="text-align: center;">cmcmurtrey@sde.idaho.gov 208-332-6941</p>
<p style="text-align: center;">Roger Evans Region5/6 ISEE Technology Coordinator</p>	<p style="text-align: center;">revans@sde.idaho.gov 208-332-6982</p>

IV Appeals Window (Nov28~Dec30)

The cohort graduation rate application begins accepting appeals on November 28, 2016 to provide districts and schools an opportunity to adjust their cohort. A student may be removed from a cohort (the denominator of the graduation rate equation), only when a student:

- transfers out and enrolls in another school or in an educational program that culminates in the award of a regular high school diploma that fully aligns with the State's content standards;
- emigrates to another country; OR
- dies

Districts and schools are expected to take the following actions during this period:

- 1) [Prepare for Appeal](#) (Page 10)
- 2) [Submit Appeal](#) (Page 11)

The cohort graduation rate application is open between November 28, 2016 and December 30, 2016. The SDE will NOT accept appeals submitted after December 30, 2016.

1) Prepare for Appeal

The SDE encourages districts and schools to ask the following questions when preparing for appeals:

- 1) [Is proper documentation available?](#)
- 2) [Is exit information correct?](#)
- 3) [Is the student in the correct cohort?](#)

Is proper documentation available?

An appeal should be submitted ONLY WHEN proper documentation is available. The SDE denies any appeals lacking proper documentation. Use the following checklist to determine whether a particular document meets the federal requirement of official written documentation. A screen capture or export information from a student information management system is NOT considered official documentation. An electronic signature or a copy of a secure online form is considered official documentation, if a district uses a secure web form through which a parent can submit a letter of withdrawal, using his/her own username and password.

- Student Name
 - Whether the name on the document matches or closely aligns with the name on the appeal
- Document Date
 - Whether the date on the document matches or closely aligns with the exit date on the appeal
 - Whether the document dates prior to the beginning of the 2016-2017 fall semester
- Document Type
 - Whether the document is acceptable for the particular appeal, see [Appendix I](#).

Is exit information correct?

Districts are expected to make any corrections to the actual data through ISEE during the review period. Any changes made to the cohort graduation rate application itself do NOT change the underlying data submitted through ISEE and may delay the appeals process. Contact your [Regional ISEE Technology Coordinator](#) if you have any questions with this process.

Is the student in the correct cohort?

The SDE creates a list of cohort members based on the enrollment records submitted by each and every district. A list may or may not contain certain students, based on the data available to the SDE. Examples of these cases include but are not limited to:

- A within district or within state transfer still listed in the sending school's cohort
- A dual-enrolled student being or not being claimed by another school

- A transfer with no show or with few days of attendance
- A late transfer with no possible remediation time
- A student with multiple EDUIDs
- A student enrolled in the wrong grade
- A temporary transfer

Change School Assignment

Students may be moved from one school's cohort to another, when their cohort assignment is found to be incorrect due to the reasons described above. **A written statement signed by all parties involved in the reassignment MUST be submitted in order to reassign a student to a different Idaho public school that offers a regular high school diploma.** If all parties do not agree on a particular reassignment, the student is automatically assigned to the last school enrolled, based on the enrollment records made available through ISEE to the SDE.

For example, an in-state transfer with no show may be reassigned to the sending school, even when the transfer has been recorded in ISEE. The receiving school may submit an appeal to reassign the student to the sending school's cohort, **ONLY WHEN** both agree that the student belongs to the sending school's cohort.

Remove Cohort Assignment

A transcript MUST BE submitted in order to remove a student from the current cohort. A student can be removed from the current cohort **ONLY WHEN** the student was not a first time 9th grader in the 2012-2013 school year.

2) Submit Appeal

1. [Log in to Cohort Graduation Rate Application](#) (Page 4)
2. Click on each individual student's name
3. Change the student's graduation status to the appropriate status (required)
4. Provide comments to explain the appeal (required)
 - **Acceptable Examples:**
 - "Jeff moved to California. We received a record request from Sacramento HS on 09/01/2014."
 - "Sarah moved to Mexico. The principal had a conversation with her parent on 11/01/2013. A written record is on file"
 - "Todd graduated on 08/20/16. We fixed the ISEE exit code and uploaded his transcript."
 - "Michelle's parents signed the withdrawal form on 05/01/2016, indicating that she will be homeschooled."
 - "Amy is a homeschool student who is taking some dual credit courses. We submitted her transcript and a letter from her parents indicating no intention of receiving a diploma from the district."

- **Unacceptable Examples:**
 - “Transferred to another school”
 - “Moved out of state”
 - “Graduated 2016”
 - “Withdrew to Homeschool”
 - “Dual enrolled”

5. Click the browse button to upload official written documentation

Name	All	Am. Indian	Asian	African Am	Hawaiian	White	Hispanic	Multiracial	Ec. Disadv	Disabled	LEP
	9 %	0 %	8 %	2 %	0 %	9 %	5 %	0 %	3 %	0 %	6 %
	3 %	0 %	0 %	3 %	0 %	4 %	0 %	0 %	7 %	0 %	9 %

Download Students

	Edu Id	Given Names	Family Names	Enroll	Exit	Exit Reason	Grad Status	Appeal Status
2				8/2012			Non Graduate	Submitted
2				8/2011	6/2012	1A - Same School	Non Graduate	Submitted

Appeal - Microsoft Internet Explorer provided by State Department of Education

Student Graduation Status Appeal

EDUID: [REDACTED] Student Name: [REDACTED]
 Exit Date: [REDACTED]/2011
 Exit Reason: 2C - Transfer Out of State to Public or Non Public Setting

Appeal Status: No Appeal
 Grad Status: Non Graduate

Appealing To: [REDACTED] (required) 3

Submitter Comments (required)

4

Your appeal will not be reviewed until corresponding supporting documentation is uploaded.

No documentation uploaded yet Upload documentation file (limit 2MB):

[REDACTED] Browse... 5

Submit Appeal Cancel

Do not send any documentation via email. Email is not secure and could expose student data. If you're unable to use the upload feature, you can send your supporting documentation via FAX to (208) 334-2228 marked as Attention: Cohort Graduation Rate Review Committee. Please include the name of your school on the cover page.

V Follow-up Window (Jan16~Jan20)

It is a federal requirement that districts and schools must have official written documentation in order to remove a student from his/her cohort. Should your appeal be selected for audit or returned for additional information, the cohort graduation rate application is open for resubmission from January 16, 2016 to January 20, 2016. **The SDE will NOT accept any appeals resubmitted after January 20, 2016.**

Contact the SDE during this period if a submitter has any questions or concerns on denied/returned appeals.

The SDE may require districts and schools to submit additional information or documentation for some or all appeals from January 23, 2016 to January 27, 2016.

Districts and schools are encouraged to track their appeals and download the finalized data to capture any information that they would like to store. The application will close on February 10, 2017.

VI Frequently Asked Questions (FAQ)

1) Application

1.1. **What are my login credentials?**

Contact your district's IT personnel to gain appropriate role(s) in the Admin Tool to access the cohort graduation rate application. These roles include:

- AYP Test Coordinator
- Business Manager
- Counselor
- Curriculum Director
- Principal

1.2. **What should I do when the site shows a run time error?**

Clear the browser's cache and try to access the site again. Contact SDE IT Support Desk at 208-332-6987 or at support@sde.idaho.gov for further assistance.

1.3. **What should I do when the site shows an upload error? I cannot upload my document.**

The document may be larger than the max allowable size. Please save the document in some other format and then re-upload. Contact SDE IT Support Desk at 208-332-6987 or at support@sde.idaho.gov for further assistance.

1.4. **Where can I find the last year's cohort graduation rate?**

Visit <https://apps.sde.idaho.gov/ReportCard/>. Contact SDE IT Support Desk at 208-332-6987 or at support@sde.idaho.gov for further assistance.

2) Acceptable/Unacceptable Appeal Reason

	A Student...	Be Removed from a Cohort?	Explanation
2.1	with a disability whose individualized education program (IEP) includes a plan to complete graduation requirements in more than four years	No	per 34 C.F.R. §200.19(b)(1)(ii)
2.2	who is placed in a residential facility based on a contract between the district and the service agency	<u>No, the student is still the district's responsibility</u> <u>Yes, as long as the district is still responsible for the student's IEP.</u>	
2.3	who is/was on an extended medical leave <u>but has not left a public high school</u>	No	per 34 C.F.R. §200.19(b)(1)(ii)
2.4	<u>who is placed in a treatment facility</u>	<u>No, unless the facility offers an educational program that culminates in the award of a regular high school diploma.</u>	
2.5	who leaves a public school and enrolls in another public school within the same district or within the State of Idaho	Yes, as long as the transfer is verified by enrollment records submitted through ISEE.	
2.6	who leaves a public high school and enrolls in a private school	Yes, with a written confirmation, as long as the private school culminates in the award of a regular high school diploma.	
2.7	who leaves a public high school to be home schooled	Yes, with a written confirmation from a parent.	
2.8	who is enrolled part-time with no intention of receiving a diploma from the district	<u>Yes, with a written confirmation.</u>	<u>If ALL enrollment records for the student have been reported via ISEE with Grade PH (prior to the 2014-2015 school year) or with the phSchool field being flagged (after the 2014-2015 school year), the student is not assigned to any particular cohort.</u>
2.9	who enrolls but never shows or only attends a few days	No, unless the district or school can prove that the student transferred out, emigrated, or died with official written documentation.	Districts and schools must obtain confirmation in writing that a student transferred out, emigrated, or is deceased, EVEN IF the student never showed or only attended a few days. <u>District should not include students who enroll but never show in their ISEE reports.</u> <u>The receiving school may consult with the sending school to reassign the school. See Change School Assignment for more information.</u>

	A Student...	Be Removed from a Cohort?	Explanation
2.10	<u>who leaves for job corps</u>	<u>Yes, with a written confirmation.</u>	
2.11	who leaves a public high school to pursue a GED	No	per 34 C.F.R. §200.19(b)(1)(ii).
2.12	who is a foreign exchange student , withdraws from the US school system and returns to his/her home country	Yes, with a written confirmation.	
2.13	<u>who has already received a diploma from another country</u>	<u>Yes, as long as the school or district can provide a copy of a foreign secondary school diploma.</u>	
2.14	who withdraws from the US school system and moves to another country	Yes, with a written confirmation.	
2.15	who is a migrant student who leaves a public high school and enrolls in another high school	Yes, with a written confirmation.	Keep in mind that just withdrawing from the district is not evidence that the student has subsequently enrolled in school elsewhere. The Migrant Student Information Exchange (MSIX) system is a valuable tool that includes information on migrant students to help ensure that the academic records of these highly mobile students are preserved during their frequent moves. This system should be of great assistance in documenting the enrollment of migratory students in another school or in an educational program that culminates in the award of a regular high school diploma. Please contact your district's migrant coordinator/liaison for more information.
2.16	<u>who has/had been incarcerated for an extended period of time but has not left a public high school</u>	<u>No, unless the student was last enrolled in a correctional facility governed by Idaho Department of Juvenile Corrections or Idaho Department of Correction</u>	<u>per 34 C.F.R. §200.19(b)(1)(ii)</u>
2.17	who is incarcerated at a correctional facility governed by Idaho Department of Juvenile Corrections or Idaho Department of Correction	Yes, <u>with a written confirmation</u>	These correctional facilities offer an educational program that culminates in the award of a regular high school diploma.
2.18	who is incarcerated at a detention facility	No, as the detention facilities do not offer an educational program that culminates in the award of a regular high school diploma.	
2.19	<u>who is incarcerated at a county jail</u>	<u>No, as the county jails do not offer an educational program that culminates in the award of a regular high school diploma.</u>	

3) Graduate Status

3.1. May a student who has received a GED be counted as a regular graduate?

No, per 34 C.F.R. §200.19(b)(1)(iv).

3.2. May a student whose program of study addressed adapted graduation requirements, including adapted coursework as determined by an IEP team OR whose program of study did not address Idaho or district graduation requirements, be counted as a regular graduate?

No, per 34 C.F.R. §200.19(b)(1)(iv).

3.3. May a student who has received a regular Idaho high school diploma by demonstrating proficiency of the content standards through some other locally established plan, as outlined in the Idaho Administrative Rule 08.02.03.105.06 Proficiency, be counted as a regular graduate?

Yes, because a student must demonstrate proficiency of the academic content standards, in order to receive a regular high school diploma through an alternate plan.

3.4. May a student who received a regular high school diploma during the summer following the school year 2015-2016 be counted as a regular graduate?

Yes, as long as a student graduated prior to the beginning of the 2016-2017 fall semester.

3.5. May a dual-enrolled student who received a regular high school diploma from a private school be counted as a regular graduate?

No. The student should be removed from the cohort instead.

4) Required Documentation

4.1. What documentation is required before a student may be removed from a cohort?

Refer to [Appendix I](#).

4.2. Would an electronic signature or a copy of secure online form be used as official written documentation?

Yes, if a school uses a secure web form through which a parent can submit a letter of withdrawal, using his/her own username and password.

4.3. If, after multiple attempts, a district or school cannot obtain official written documentation that a student has transferred out, may the school or district remove the student from the cohort?

No. Although in some cases it may be difficult for a district or school to obtain official written documentation of a student's transfer, the student may not be removed from the cohort if the student's status cannot be documented. Removing a student from the cohort whose status cannot be documented could produce an inaccurate graduation rate if that student dropped out of school rather than transferred.

5) Goal and Annual Targets

5.1. What is the graduation rate goal/target?

Coming Soon

VII Reporting

States and LEAs must report the four-year cohort graduation rate on annual report cards, in the aggregate and disaggregated by subgroups, at the school, district, and state levels. The required subgroups are those specified in [34 C.F.R. §200.13\(b\)\(7\)\(ii\): Every Student Succeeds Act \(ESSA\) Sec.1111\(c\)\(2\) and Sec.1111\(h\)\(1\)\(C\)\(ii\)](#):

- Economically Disadvantaged Students;
- Students from Major Racial and Ethnic Groups;
- [Students Children](#) with Disabilities;
- [Students with Limited English Proficiency-English Learners](#);
- [Homeless Status](#); and
- [Status as a Child in Foster Care](#)

1) Subgroup Assignment

For every category except race/ethnicity, the student is included in a subgroup if they were ever in that subgroup during the four years of their cohort period. For race/ethnicity, the value at the end of the cohort period, or the last known value if they did not continue in Idaho public schools to the end of the cohort period is used as a student's race/ethnicity for graduation rate reporting purposes.

2) Masking Requirements

Based on the Student Data Accessibility, Transparency and Accountability Act of 2014, the following groups are masked from the state annual report card:

- Any groups with students fewer than 10;
 - e.g. a school has 9 students in its cohort.
- Any groups within 9 students of the total population; and
 - e.g. a school has 100 students in its cohort, and only 9 graduated.
 - e.g. a school has 100 students in its cohort, and only 9 did not graduate.
- Any race/ethnicity groups until a minimum of 10 students are masked
 - e.g. a school has 100 students its cohort: 3 Black, 5 Asian, 34 Hispanic and 58 White. The Black and Asian would be masked due to the small count. The Hispanic, as the next biggest race/ethnicity group, would also get masked due to only 8 students being masked.

[Members of the Idaho Data Management Council approved a modification to the Redaction Rule for the sole purpose of release of graduation rate aggregate numbers at the district/state level on February 3, 2016. The standard rules will remain in place for any demographic breakdowns.](#)

A district's rate shall be redacted if either or both of two conditions are met involving the aggregate numbers used to determine the rate:

- The cohort size is less than 10.
- The number of graduates are less than 4

3) Schools without Grade 12

If a school served any of the grades 9 through 12 during the four year cohort period, regardless of whether the school actually offered a diploma or not, the school is included in the four year cohort graduation rate calculation. If the school did not serve grade 12 during the four year cohort period, the school either feeds to another school or is listed on its own.

Feeder school relationship must be one-to-one for cohort graduation rate calculation purposes. When no feeder school is identified, the school receives a rate based on its cohort. The students that are in that cohort are also rolled to the cohort of its district and State. However, the rates at the school and district (in case of an independent charter district) level are not displayed on the state annual report card and are not used for accountability purposes.

Please refer to [Appendix IV](#) for more information about feeder rules.

4) Federal Report Requirements

The SDE is required to report the following data to the Department of Education (OMB collection 1810-0614). There is no minimum group size. The Department of Education applies its own rules to protect personally identifiable information.

- The four-year graduation rate and the extended-year graduation rate (if any) at the school, district, and State levels, in the aggregate and disaggregated by subgroup; and
- The number of students in the numerator and in the denominator of the four-year graduation rate calculation and the extended-year graduation rate calculation (if any).

Appendix I. Supporting Documentation

Federal guidelines allow for students who have transferred out of state, emigrated, or died to be removed from the calculation (adjusted or appealed out), as long as federally approved, official documentation is provided. Please refer to the table below for a list of appeals which fall under this allowance along with acceptable documentation.

Please DO NOT SEND any documentation via email. Email is not secure and could expose student data.

Qualifying Appeal	Acceptable Documentation
<u>Duplicated EDUIDs</u>	<ul style="list-style-type: none"> • <u>Contact your Regional ISEE Technology Coordinator</u>
<u>In-State Transfer (Public)</u>	<ul style="list-style-type: none"> • <u>In-State Transfer must be verified through ISEE</u> • <u>A letter of agreement from all parties involved to reassign a student to a different school’s cohort</u>
Out-State Transfer Transfer to Private School <u>Transfer to State School</u> <u>Transfer to Federal School</u> <u>Transfer to Job Corps</u> (i.e. Juniper Hills, Robert Janss, Idaho School for the Deaf and Blind, Coeur d’Alene Tribal School, Shoshone Bannock School)	<ul style="list-style-type: none"> • A request for student records from the receiving school • Enrollment Verification Document: Program/school signed acknowledgement of the student’s enrollment with enrollment date • Written confirmation from the receiving school
<u>Dual-Enrollment (Public School)</u>	<ul style="list-style-type: none"> • <u>A letter of agreement from all parties involved to reassign a student to a different school</u>
<u>Dual-Enrollment (Private/Homeschooled)</u>	<ul style="list-style-type: none"> • <u>Official transcript</u> • <u>Written confirmation from the private school from which the student is intended to graduate</u> • <u>Written confirmation from parent/guardian showing the intention of enrollment</u>
<u>Withdrawn to</u> Homeschool	<ul style="list-style-type: none"> • A letter of withdrawal stating the intent to homeschool – signed by the parent/guardian • District/School withdrawal form with withdrawal reason “to homeschool” and parent/guardian signature • Other written confirmation from the parent/guardian

Qualifying Appeal	Acceptable Documentation
Foreign Exchange <u>Student</u>	<ul style="list-style-type: none"> • Student passport/VISA • Written confirmation from program agency • Student birth certificate
Emigrant	<ul style="list-style-type: none"> • Letter from a school administrator which documents a conversation with a parent/guardian • Withdrawal form which documents withdrawal reason “to emigrate”, with parent/guardian signature
Death Official written documentation of a student’s death, such as a death certificate, is not necessary	<ul style="list-style-type: none"> • Letter Written record of a response from parent/guardian • Obituary – a copy of an online obituary is acceptable
<u>Regular Graduate</u> Summer Graduate	<ul style="list-style-type: none"> • Official transcript • Copy of diploma
<u>Repeated Grade 9</u> <u>Wrong Cohort</u> <u>Not a first time 9th grader in the 2012-2013 school year</u>	<ul style="list-style-type: none"> • <u>Official transcript</u>

Appendix II. Additional Resources

Site	Purpose
Department of Education ED Data Express	To review historical graduation rates for other states
Department of Education Non Regulatory High School Graduation Rate Guidance	To review federal adjusted cohort graduation rate non-regulatory guidance
Idaho State Department of Education Report Card	To review historical graduation rates for Idaho schools and districts
Idaho State Department of Education ISEE Required Data Collection Elements	To review ISEE exit codes and descriptions

Appendix III. Cohort Graduation Rate Example Chart

COHORT GRADUATION RATE EXAMPLE CHART								
Student ID	YEAR 1 (First Time 9 th Grade)	YEAR 2 (10 th Grade)	YEAR 3 (11 th Grade)	YEAR 4 (12 th Grade)	YEAR 5 and Beyond	Final Status (4yr)	Final Status	
Cohort (each student is assigned to a single cohort)	1		"Early" Graduate ✓			✓	✓	
	2			"Regular" Graduate ✓		✓	✓	
	3				"Late" Graduate ✓	✗	✓	
	4		✗			✗	✗	
	5					✗	✗	
	6			Transfer Out △			△	△
	7					Transfer Out △	✗	△
	8				Transfer Out △	Transfer In △	△	✓
	9		Transfer In △	Drop Out ✗	Re-Enroll △	Transfer In △	✗	✓
	10				Transfer In △		✗	✗
	11				Transfer In △	Transfer Out △	✓	✓
	12	Transfer In △	Drop Out ✗	Re-Enroll △	Transfer Out △	Transfer In △	✗	✗

LEGEND	STUDENT	TRANSFER IN/OUT	GRADUATE*	NON-GRADUATE**		
					Number of ✓	3
					Number of ✓ and ✗	9
					Cohort Graduation Rate	=33.3%
						6
						10
						=60%

* Graduate is defined as those with a regular HS diploma that is fully aligned with the State's academic content standards
 **Non Graduate may or may not be a dropout

Appendix IV. List of Schools

Please refer to the table below for a list of schools for which cohort graduation rate is being calculated. The following rules would apply to exclude schools from the calculation.

Rule	Reason	Description
Do not Use as Last School	<ul style="list-style-type: none"> • Closed – Cannot Roll • Detention Center • Reports to Health and Welfare • Shared Time School • SPED Service Provider • Summer School 	<p>These schools are not reported. Enrollment data for these schools may be used to determine a student's cohort when they are the first enrollment record for the student, and they may be used as an extra enrollment record (i.e. summer school, or following year). But enrollment records that would be the last regular session record for a student are ignored. Summer schools will typically be of this type.</p>
Feeder	<ul style="list-style-type: none"> • 9th Grade Rolled to HS • Alt Rolled to HS/Alt • Closed – Roll to Existing HS/Alt 	<p>These schools are not reported, but all enrollment records from them are used, and treated as if they were associated with the defined destination school.</p>
Ignore	<ul style="list-style-type: none"> • Curriculum Provider • Idaho Department of Correction • Idaho Department of Juvenile Corrections • Idaho Educational Services for the Deaf and the Blind • Out of State • School Does Not Exist 	<p>These schools are not reported. Enrollment data for these schools are COMPLETELY ignored. If a student's only enrollment record was for an Ignore school, then that student would not belong to any cohort, and would not be counted (because it's as if the student had NO enrollment record).</p>

Note. **Districts and schools in green** do not receive a rate, as they did not offer grade 12 in the **2015-2016** school year. Any students associated with these schools will be rolled to the district and state level graduation rate.

DistID	District Name	SchID	School Name	Rule	Reason	Dest.SchID	Destination School
001	Boise Independent District	1175	Ada Co Juvenile Detention-Summer	Do not Use as Last School	Summer School		
001	Boise Independent District	9002	Ada County Juvenile Center	Do not Use as Last School	Detention Center		
001	Boise Independent District	9004	Boise Evening School	Feeder	Closed - Roll to Existing HS/Alt	0675	Frank Church High School
001	Boise Independent District	0007	Boise Senior High School				
001	Boise Independent District	0008	Borah Senior High School				
001	Boise Independent District	0203	Bsd Alternative High Summer School	Do not Use as Last School	Summer School		
001	Boise Independent District	0009	Capital Senior High School				
001	Boise Independent District	0563	Dehryl A Dennis Prof-Tech Ctr	Do not Use as Last School	Shared Time School		
001	Boise Independent District	0677	East Junior High School	Feeder	9th Grade Rolled to HS	0243	Timberline High School
001	Boise Independent District	0002	Fairmont Junior High School	Feeder	9th Grade Rolled to HS	0009	Capital Senior High School
001	Boise Independent District	0675	Frank Church High School				
001	Boise Independent District	0003	Hillside Junior High School	Feeder	9th Grade Rolled to HS	0007	Boise Senior High School
001	Boise Independent District	0672	Language Academy	Feeder	Closed - Roll to Existing HS/Alt	0008	Borah Senior High School
001	Boise Independent District	0206	Les Bois Junior High School	Feeder	9th Grade Rolled to HS	0243	Timberline High School
001	Boise Independent District	9003	Marian Pritchett Memorial School	Feeder	Alt Rolled to HS/Alt	0675	Frank Church High School
001	Boise Independent District	0004	North Junior High School	Feeder	9th Grade Rolled to HS	0007	Boise Senior High School
001	Boise Independent District	0242	Riverglen Jr High School	Feeder	9th Grade Rolled to HS	0009	Capital Senior High School
001	Boise Independent District	0005	South Junior High School	Feeder	9th Grade Rolled to HS	0008	Borah Senior High School
001	Boise Independent District	0243	Timberline High School				
001	Boise Independent District	0573	Treasure Valley Math/Science	Do not Use as Last School	Shared Time School		
001	Boise Independent District	0676	West Junior High	Feeder	9th Grade Rolled to HS	0008	Borah Senior High School
002	Joint School District No. 2	0564	Ada Professional-Technical Ctr	Do not Use as Last School	Shared Time School		
002	Joint School District No. 2	0015	Centennial High School				
002	Joint School District No. 2	0597	Central Academy High School				
002	Joint School District No. 2	0982	Eagle Academy				
002	Joint School District No. 2	0112	Eagle High School				
002	Joint School District No. 2	1375	Idaho Fine Arts Academy				
002	Joint School District No. 2	1228	Meridian Academy				
002	Joint School District No. 2	0012	Meridian High School				
002	Joint School District No. 2	0547	Meridian Medical Arts Charter				
002	Joint School District No. 2	0552	Meridian Night School (Alt)	Feeder	Closed - Roll to Existing HS/Alt	0597	Central Academy High School
002	Joint School District No. 2	0257	Meridian Technical Charter High				
002	Joint School District No. 2	0545	Mountain View High School				
002	Joint School District No. 2	1297	Rebound School Of Opportunity				
002	Joint School District No. 2	1235	Renaissance High School				
002	Joint School District No. 2	0898	Rocky Mountain High School				
003	Kuna Joint District	1115	Initial Point High School				
003	Kuna Joint District	0014	Kuna High School				
003	Kuna Joint District	1312	Kuna Professional Technical	Do not Use as Last School	Shared Time School		
003	Kuna Joint District	1119	Kuna Summer School	Do not Use as Last School	Summer School		
011	Meadows Valley District	0342	Meadows Valley School				
013	Council District	0017	Council Jr-Sr High School				
021	Marsh Valley Joint District	0550	Marsh Valley Academy (Alt)	Feeder	Closed - Roll to Existing HS/Alt	0019	Marsh Valley High School
021	Marsh Valley Joint District	0019	Marsh Valley High School				
025	Pocatello District	0956	Century High School				
025	Pocatello District	1142	District #25 Alternative Summer School At New Horizons	Do not Use as Last School	Summer School		
025	Pocatello District	0565	Gateway Prof-Tech School	Do not Use as Last School	Shared Time School		
025	Pocatello District	0025	Highland High School				
025	Pocatello District	1141	New Horizon High School				
025	Pocatello District	0024	Pocatello High School				
025	Pocatello District	9034	Pocatello Juvenile Detention	Do not Use as Last School	Detention Center		

DistID	District Name	SchID	School Name	Rule	Reason	Dest.SchID	Destination School
025	Pocatello District	1003	Pocatello Teen Parenting Prog.	Feeder	Closed - Roll to Existing HS/Alt	1141	New Horizon High School
033	Bear Lake County District	0027	Bear Lake High School				
033	Bear Lake County District	0404	Clover Creek High School	Feeder	Alt Rolled to HS/Alt	0027	Bear Lake High School
041	St Maries Joint District	0029	St Maries High School				
041	St Maries Joint District	1138	St. Maries Community Education Alternative	Feeder	Alt Rolled to HS/Alt	0029	St Maries High School
044	Plummer-Worley Joint District	0030	Lakeside High School				
052	Snake River District	0032	Snake River High School				
055	Blackfoot District	0034	Blackfoot High School				
055	Blackfoot District	9006	Independence Alternative High School				
055	Blackfoot District	0204	State Hospital South	Do not Use as Last School	Reports to Health and Welfare		
055	Blackfoot District	1149	Summit Academy Alt	Feeder	Alt Rolled to HS/Alt		Mountain View Middle School
058	Aberdeen District	0036	Aberdeen High School				
059	Firth District	0038	Firth High School				
060	Shelley Joint District	0035	Shelley Senior High School				
061	Blaine County District	0197	Carey Public School				
061	Blaine County District	1102	Silver Creek High School				
061	Blaine County District	0042	Wood River High School				
071	Garden Valley District	0274	Garden Valley School				
072	Basin School District	1230	ICHS Night School	Feeder	Closed - Roll to Existing HS/Alt	0183	Idaho City High School
072	Basin School District	0183	Idaho City High School				
073	Horseshoe Bend School District	0278	Horseshoe Bend Middle-Sr High				
083	West Bonner County District	1148	Priest River Education Program (Summer)	Do not Use as Last School	Summer School		
083	West Bonner County District	1172	Priest River Educational Program (Prep)	Feeder	Alt Rolled to HS/Alt	0048	Priest River Lamanna High
083	West Bonner County District	0048	Priest River Lamanna High				
084	Lake Pend Oreille School District	0049	Clark Fork Jr-Sr High School				
084	Lake Pend Oreille School District	1045	Lake Pend Oreille High School				
084	Lake Pend Oreille School District	0202	Sandpoint High School				
084	Lake Pend Oreille School District	0997	Sandpoint Juvenile Detention	Do not Use as Last School	Detention Center		
084	Lake Pend Oreille School District	1177	Sandpoint Juvenile Detention-Summer	Do not Use as Last School	Summer School		
091	Idaho Falls District	1152	3B Juvenile Detention Center	Do not Use as Last School	Detention Center		
091	Idaho Falls District	0051	Clair E. Gale Jr High School	Feeder	Closed - Roll to Existing HS/Alt	0054	Idaho Falls Senior High School
091	Idaho Falls District	1350	Compass Academy				
091	Idaho Falls District	0050	Eagle Rock Middle School	Feeder	9th Grade Rolled to HS	0053	Skyline Senior High School
091	Idaho Falls District	0566	Eastern Id Prof-Tech High School	Do not Use as Last School	Shared Time School		
091	Idaho Falls District	1122	Emerson Alternative Summer School	Do not Use as Last School	Summer School		
091	Idaho Falls District	1048	Emerson High School				
091	Idaho Falls District	0054	Idaho Falls Senior High School				
091	Idaho Falls District	0053	Skyline Senior High School				
091	Idaho Falls District	0199	Taylorview Middle School	Feeder	9th Grade Rolled to HS	0054	Idaho Falls Senior High School
093	Bonneville Joint District	0056	Bonneville High School				
093	Bonneville Joint District	1238	Bonneville Online Elementary	Feeder	9th Grade Rolled to HS	1319	Bonneville Online High School
093	Bonneville Joint District	1319	Bonneville Online High School				
093	Bonneville Joint District	0200	Hillcrest High School				
093	Bonneville Joint District	1053	Lincoln High School				
093	Bonneville Joint District	0630	Lincoln High School (Summer)	Do not Use as Last School	Summer School		
093	Bonneville Joint District	1357	Technical Careers High School				
093	Bonneville Joint District	1159	Telford Academy (Alt)	Feeder	9th Grade Rolled to HS	1053	Lincoln High School
093	Bonneville Joint District	1158	Teton Peaks Academy BHC	Feeder	Alt Rolled to HS/Alt-Closed - Rolled to	1053	Lincoln High School

DistID	District Name	SchlID	School Name	Rule	Reason	Dest.SchID	Destination School
					Existing HS/Alt		
101	Boundary County District	0057	Bonnors Ferry High School				
101	Boundary County District	1118	Bonnors Ferry High School (Summer)	Do not Use as Last School	Summer School		
101	Boundary County District	1162	Riverside High School Alt	Feeder	Closed - Roll to Existing HS/Alt	0057	Bonnors Ferry High School
111	Butte County Joint District	0059	Butte County High School				
121	Camas County District	0060	Camas County High School				
131	Nampa School District	1033	Alpha I Alternative School	Feeder	Closed - Roll to Existing HS/Alt	1154	Ridgeline High School (Alt) Union High School
131	Nampa School District	0638	Columbia High School				
131	Nampa School District	0649	Gateways Alternative	Do not Use as Last School	Reports to Health and Welfare		
131	Nampa School District	0577	Idaho Arts Charter School				
131	Nampa School District	0567	Idaho Center Of Adv Technology	Do not Use as Last School	Shared Time School		
131	Nampa School District	1035	Nampa Alternative Night School	Feeder	Closed - Roll to Existing HS/Alt	0994	Skyview High School
131	Nampa School District	0998	Nampa Senior High School				
131	Nampa School District	0601	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
131	Nampa School District	1052	Parkview Alternative High School	Feeder	Closed - Roll to Existing HS/Alt	1154	Union High School
131	Nampa School District	0994	Skyview High School				
131	Nampa School District	1154	Union High School				
132	Caldwell District	0065	Caldwell Senior High School				
132	Caldwell District	1125	Canyon Springs (Summer)	Do not Use as Last School	Summer School		
132	Caldwell District	1090	Canyon Springs High School				
132	Caldwell District	1087	Southwest Idaho Juvenile Det	Do not Use as Last School	Detention Center		
133	Wilder District	1022	COSSA	Do not Use as Last School	SPED Service Provider		
133	Wilder District	0233	Wilder High School				
134	Middleton District	1168	Atlas High School				
134	Middleton District	0068	Middleton High School				
134	Middleton District	1208	Middleton Middle Summer Sch	Do not Use as Last School	Summer School		
134	Middleton District	0604	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
135	Notus District	1023	COSSA	Do not Use as Last School	SPED Service Provider		
135	Notus District	0234	Notus Jr-Sr High School				
136	Melba Joint District	1252	Melba Alternative High School	Feeder	Closed - Roll to Existing HS/Alt	0070	Melba High School
136	Melba Joint District	0070	Melba High School				
137	Parma District	1024	COSSA	Do not Use as Last School	SPED Service Provider		
137	Parma District	0072	Parma High School				
139	Vallivue School District	0605	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
139	Vallivue School District	0559	Thomas Jefferson Charter				
139	Vallivue School District	9017	Vallivue Academy				
139	Vallivue School District	0074	Vallivue High School				
139	Vallivue School District	0627	Vallivue Secondary Alternative Summer School	Do not Use as Last School			
139	Vallivue School District	1296	Vallivue Virtual Academy				
148	Grace Joint District	0245	Grace Jr/Sr High School				
149	North Gem District	0077	North Gem Senior High School				
150	Soda Springs Joint District	0079	Soda Springs High School				
151	Cassia County Joint District	0081	Burley Senior High School				
151	Cassia County Joint District	0990	Cassia Jr/Sr High School				
151	Cassia County Joint District	0568	Cassia Regionaltechnical Ctr	Do not Use as Last School	Shared Time School		
151	Cassia County Joint District	0084	Declo Senior High School				
151	Cassia County Joint District	0082	Oakley Jr-Sr High School				
151	Cassia County Joint District	0083	Raft River Jr-Sr High School				
161	Clark County District	0085	Clark County Jr-Sr High School				
171	Orofino Joint District	1362	Idaho Youth Challenge Academy Fall				
171	Orofino Joint District	1361	Idaho Youth Challenge Academy Spring				

DistID	District Name	SchlD	School Name	Rule	Reason	Dest.SchID	Destination School
171	Orofino Joint District	0088	Orofino High School				
171	Orofino Joint District	0087	Timberline High School				
181	Challis Joint District	0089	Challis Jr-Sr High School				
182	Mackay Joint District	0090	Mackay Jr-Sr High School				
192	Glenns Ferry Joint District	0092	Glenns Ferry High School				
193	Mountain Home District	1317	Bennette Mountain High School				
193	Mountain Home District	1305	Mountain Home Sd (Summer)	Do not Use as Last School	Summer School		
193	Mountain Home District	0095	Mountain Home Sr High School				
201	Preston Joint District	8844	Franklin County High Schoool				
201	Preston Joint District	0096	Preston High School				
202	West Side Joint District	0227	West Side Senior High School				
215	Fremont County Joint District	1271	Five-County Detention Center	Do not Use as Last School	Detention Center		
215	Fremont County Joint District	0100	North Fremont Jr-Sr High School				
215	Fremont County Joint District	9032	South Fremont Alternative High	Feeder	Closed - Roll to Existing HS/Alt	0099	South Fremont High School
215	Fremont County Joint District	0099	South Fremont High School				
221	Emmett Independent Dist	1265	Black Canyon High School				
221	Emmett Independent Dist	1127	Black Canyon High School (Summer)	Do not Use as Last School	Summer School		
221	Emmett Independent Dist	0101	Emmett High School				
221	Emmett Independent Dist	0224	Emmett Middle School	Feeder	9th Grade Rolled to HS	0101	Emmett High School
221	Emmett Independent Dist	1190	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
221	Emmett Independent Dist	1249	Payette River Technical Academy	Do not Use as Last School	Shared Time School		
221	Emmett Independent Dist	1111	The Patriot Center				
231	Gooding Joint District	0103	Gooding High School				
232	Wendell District	1363	Hub City Alternative High School	Feeder	Alt Rolled to HS/Alt	0209	Wendell High School
232	Wendell District	0209	Wendell High School				
233	Hagerman Joint District	0280	Hagerman School				
233	Hagerman Joint District	1231	Hagerman Valley Learning Centr	Feeder	Closed - Roll to Existing HS/Alt	0280	Hagerman School
234	Bliss Joint District	0714	Bliss School				
242	Cottonwood Joint District	0111	Prairie Jr-Sr High School				
242	Cottonwood Joint District	0569	Region Ii Prof-Tech Academy	Do not Use as Last School	Shared Time School		
243	Salmon River Joint School Dist	1281	Salmon River Jr-Sr High School				
244	Mountain View School District	1283	Clearwater Valley Jr-Sr				
244	Mountain View School District	1284	Grangeville High School				
251	Jefferson County Jt District	0670	Jefferson Alternative Jr High	Feeder	Closed - Roll to Existing HS/Alt	1143	Jefferson High School
251	Jefferson County Jt District	1143	Jefferson High School				
251	Jefferson County Jt District	0114	Rigby High School				
251	Jefferson County Jt District	0113	Rigby Junior High School	Feeder	Closed - Roll to Existing HS/Alt	0114	Rigby High School
251	Jefferson County Jt District	0000	Rigby Senior High School	Feeder	Closed - Roll to Existing HS/Alt	0114	Rigby High School
252	Ririe Joint District	0228	Ririe Jr/Sr High School				
253	West Jefferson District	0115	West Jefferson High School				
261	Jerome Joint District	1272	Jefferson High School	Feeder	Alt Rolled to HS/Alt	0118	Jerome High School
261	Jerome Joint District	0118	Jerome High School				
262	Valley District	0119	Valley School				
271	Coeur D'Alene District	1038	CDA Juvenile Detention Center	Do not Use as Last School	Detention Center		
271	Coeur D'Alene District	0122	Coeur D'Alene High School				
271	Coeur D'Alene District	0220	Lake City High School				
271	Coeur D'Alene District	1037	Venture High School				
272	Lakeland District	0124	Lakeland Senior High School				
272	Lakeland District	1094	Lakeland Virtual Academy	Feeder	Alt Rolled to HS/Alt	1104	Mountainview Alternative High School
272	Lakeland District	1104	Mountainview Alternative High School				
272	Lakeland District	0586	Timberlake Senior High School				
273	Post Falls District	1084	New Vision High School				

DistID	District Name	SchID	School Name	Rule	Reason	Dest.SchID	Destination School
273	Post Falls District	0126	Post Falls High School				
273	Post Falls District	0570	Riverbend Prof-Tech Academy	Do not Use as Last School	Shared Time School		
274	Kootenai District	0127	Kootenai Jr-Sr High School				
281	Moscow District	0130	Moscow High School				
281	Moscow District	0129	Moscow Middle School	Feeder	9th Grade Rolled to HS	0130	Moscow High School
281	Moscow District	0612	Paradise Creek Regional High School				
282	Genesee Joint District	0269	Genesee School				
282	Genesee Joint District	1229	Northwest Children'S Home In Genesee	Do not Use as Last School	Reports to Health and Welfare		
283	Kendrick Joint District	0132	Kendrick Jr-Sr High School				
283	Kendrick Joint District	1189	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
285	Potlatch District	1352	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
285	Potlatch District	0135	Potlatch Jr-Sr High School				
287	Troy School District	0772	Troy Jr-Sr High School				
288	Whitepine Jt School District	0794	Deary School				
291	Salmon District	9014	Salmon Alternative High School	Feeder	Alt Rolled to HS/Alt	0136	Salmon Jr./Sr. High School
291	Salmon District	2521	Salmon Alternative Summer School	Do not Use as Last School	Summer School		
291	Salmon District	0136	Salmon Jr./Sr. High School				
291	Salmon District	1153	Salmon Juvenile Detention Ctr	Do not Use as Last School	Detention Center		
292	South Lemhi District	0137	Leadore School				
302	Nezperce Joint District	0272	Nezperce School				
304	Kamiah Joint District	0231	Kamiah High School				
305	Highland Joint District	0285	Highland School				
312	Shoshone Joint District	0846	High Desert				
312	Shoshone Joint District	0295	Shoshone High School				
314	Dietrich District	0143	Dietrich School				
316	Richfield District	0144	Richfield School				
321	Madison District	9015	Central High School				
321	Madison District	1132	Central High School (Summer)	Do not Use as Last School	Summer School		
321	Madison District	0458	Madison Academy	Feeder	Alt Rolled to HS/Alt	0146	Madison Senior High School
321	Madison District	0145	Madison Junior High School	Feeder	9th Grade Rolled to HS	0146	Madison Senior High School
321	Madison District	0146	Madison Senior High School				
322	Sugar-Salem Joint District	0147	Sugar-Salem High School				
322	Sugar-Salem Joint District	0874	Valley View Alternative High School				
331	Minidoka County Joint District	0639	Artec Charter School	Do not Use as Last School	Shared Time School		
331	Minidoka County Joint District	1100	Mini-Cassia Juvenile Det Ctr	Do not Use as Last School	Detention Center		
331	Minidoka County Joint District	0150	Minico Senior High School				
331	Minidoka County Joint District	1046	Mt. Harrison Jr.-Sr. High				
331	Minidoka County Joint District	1133	Mt. Harrison Jr/Sr High School (Summer)	Do not Use as Last School	Summer School		
340	Lewiston Independent District	0152	Jenifer Junior High School	Feeder	9th Grade Rolled to HS	0153	Lewiston High School
340	Lewiston Independent District	0153	Lewiston High School				
340	Lewiston Independent District	0611	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
340	Lewiston Independent District	1126	Northwest Childrens Home	Do not Use as Last School	Reports to Health and Welfare		
340	Lewiston Independent District	1266	Region 2 Juvenile Det Center	Do not Use as Last School	Detention Center		
340	Lewiston Independent District	0151	Sacajawea Junior High School	Feeder	9th Grade Rolled to HS	0153	Lewiston High School
340	Lewiston Independent District	1034	Tammany Alternative School				
341	Lapwai District	0583	Lapwai High School				
341	Lapwai District	1050	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
342	Culdesac Joint District	0795	Culdesac School				
351	Oneida County District	0156	Malad Senior High School				
351	Oneida County District	0580	Oneida High School				
363	Marsing Joint District	1054	COSSA	Do not Use as Last School	SPED Service Provider		
363	Marsing Joint District	0157	Marsing High School				
365	Bruneau-Grand View Joint	0158	Rimrock Jr-Sr High School				

DistID	District Name	SchID	School Name	Rule	Reason	Dest.SchID	Destination School
	School District						
370	Homedale Joint District	1059	COSSA	Do not Use as Last School	SPED Service Provider		
370	Homedale Joint District	0160	Homedale High School				
371	Payette Joint District	1318	Payette Alternative Center	Feeder	Alt Rolled to HS/Alt	0162	Payette High School
371	Payette Joint District	1064	Payette Alternative High School	Feeder	Closed - Roll to Existing HS/Alt	0162	Payette High School
371	Payette Joint District	1093	Payette Alternative Summer School	Do not Use as Last School	Summer School		
371	Payette Joint District	0162	Payette High School				
372	New Plymouth District	0164	New Plymouth High School				
372	New Plymouth District	0656	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
373	Fruitland District	0166	Fruitland High School				
373	Fruitland District	1332	Fruitland Preparatory Academy				
373	Fruitland District	0259	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
381	American Falls Joint District	0261	American Falls Acaedmy	Feeder	Alt Rolled to HS/Alt	0168	American Falls High School
381	American Falls Joint District	0168	American Falls High School				
382	Rockland District	0169	Rockland Public School				
391	Kellogg Joint District	0171	Kellogg High School				
392	Mullan District	0172	Mullan Jr-Sr High School				
393	Wallace District	0174	Wallace Jr/Sr High School				
401	Teton County District	0875	Basin Alternative High School	Feeder	Alt Rolled to HS/Alt	0175	Teton High School
401	Teton County District	0175	Teton High School				
411	Twin Falls District	1147	Bridge Academy				
411	Twin Falls District	1237	Canyon Ridge High School				
411	Twin Falls District	1066	Magic Valley High School				
411	Twin Falls District	1260	Snake River Juvenile Detention	Do not Use as Last School	Detention Center		
411	Twin Falls District	0178	Twin Falls Senior High				
412	Buhl Joint District	0180	Buhl High School				
413	Filer District	0181	Filer High School				
414	Kimberly District	0182	Kimberly High School				
415	Hansen District	0620	Hansen Jr/Sr High School				
417	Castlefords District	0185	Castlefords School				
418	Murtaugh Joint District	0187	Murtaugh High School	Feeder	Closed - Roll to Existing HS/Alt	1344	Murtaugh Schools
418	Murtaugh Joint District	1344	Murtaugh Schools				
421	Mccall-Donnelly Jt. School District	1264	Heartland High School	Feeder	Alt Rolled to HS/Alt	0189	Mccall-Donnelly High School
421	Mccall-Donnelly Jt. School District	0189	Mccall-Donnelly High School				
421	Mccall-Donnelly Jt. School District	1070	Valley Co Juvenile Detention	Do not Use as Last School	Detention Center		
422	Cascade District	0190	Cascade Jr-Sr High School				
431	Weiser District	1067	Indianhead Academy High School	Feeder	Alt Rolled to HS/Alt	0192	Weiser High School
431	Weiser District	0634	Northwest Children'S Home	Do not Use as Last School	Reports to Health and Welfare		
431	Weiser District	0192	Weiser High School				
431	Weiser District	1140	Weiser Secondary Alternative Summer School	Do not Use as Last School	Summer School		
432	Cambridge Joint District	0193	Cambridge Middle-High School				
433	Midvale District	1113	Midvale Alternative School	Feeder	Alt Rolled to HS/Alt	0286	Midvale School
433	Midvale District	0286	Midvale School				
451	Victory Charter School	0868	Victory Charter School				
452	Idaho Virtual Academy	0869	Idaho Virtual Academy				
452	Idaho Virtual Academy	1302	Idaho Vision High School				
453	McKenna Charter School	0870	Richard McKenna Charter High				
453	McKenna Charter School	0873	Richard Mckenna Charter High School - Online Alternative (Summer)	Do not Use as Last School	Summer School		

DistID	District Name	SchID	School Name	Rule	Reason	Dest.SchID	Destination School
453	McKenna Charter School	0871	Richard McKenna Charter High School Alternative				
455	Compass Public Charter School	0575	Compass Public Charter School				
455	Compass Public Charter School	1379	Compass Public Charter School Jr./Sr. High				
457	INSPIRE Connections Academy	0578	Inspire Virtual Charter School				
458	Liberty Charter School	0587	Liberty Charter School				
461	Taylor's Crossing Public Charter School	0642	Taylor's Crossing Charter School				
462	Xavier Charter School	2512	Xavier Charter School				
463	Vision Charter School	0888	Vision Charter School				
465	North Valley Academy	0653	North Valley Academy				
466	iSucceed Virtual High School	0654	iSucceed Virtual High School				
469	Idaho Connects Online (ICON)	1303	Idaho Connects Online Alternative School				
469	Idaho Connects Online (ICON)	1221	Idaho Connects Online School				
470	Kootenai Bridge Academy	1232	Kootenai Bridge Academy				
470	Kootenai Bridge Academy	2523	Kootenai Bridge Academy (Summer)	Do not Use as Last School	Summer School		
475	Sage International School of Boise	1248	Sage International School of Boise				
476	Another Choice Virtual Charter School	1247	Another Choice Virtual Charter				
481	Heritage Community Charter School	1343	Heritage Community Charter				
484	Odyssey Charter District	1348	Odyssey Charter School	Do not Use as Last School	Closed - Cannot Roll		
485	Bingham Academy	1364	Bingham Academy				
486	Upper Carmen Charter School	1378	Upper Carmen Charter High School				
487	Forrest M Bird Charter Schools	1365	Forrest M. Bird Charter School				
489	Idaho Technical Career Academy	1368	Idaho College & Career Readiness Academy				
490	Idaho Distance Education Academy	1369	Idaho Distance Education Academy				
491	Coeur d'Alene Charter Academy	1370	Coeur D'Alene Charter Academy School				
493	North Star Charter School	1371	North Star Charter School				
555	Canyon-Owyhee School Service Agency (COSSA)	1291	COSSA Academy				
555	Canyon-Owyhee School Service Agency (COSSA)	1292	COSSA Academy Alternative Summer School	Do not Use as Last School	Summer School		
596	Idaho Bureau of Educational Services For The Deaf And The Blind	0948	Idaho School For The Deaf And The Blind	Ignore	Idaho Educational Services for the Deaf and the Blind		
671	Idaho Dept Correction	0534	Robert Janss School	Ignore	Idaho Department of Correction		
709	Idaho Department of Juvenile Corrections	1074	JCC-Lewiston	Ignore	Idaho Department of Juvenile Correction		
709	Idaho Department of Juvenile Corrections	1169	JCC-Nampa	Ignore	Idaho Department of Juvenile Correction		
709	Idaho Department of Juvenile Corrections	1030	JCC-St. Anthony	Ignore	Idaho Department of Juvenile Correction		
751	SEITec	1349	Southeast Idaho Professional Technical School	Do not Use as Last School	Shared Time School		

Appendix V. Background Information

In 2004, the National Center for Education Statistics (NCES) released a report that a panel of experts on graduation rate calculations recommended cohort graduation rate as the best method for calculating the graduation rate.

In 2005, the National Governors Association (NGA) Task Force on High School Graduation Rate Data released a recommendation for all States to adopt and to take immediate steps to implement a standard four-year adjusted cohort graduation rate consistent with that proposed by the NCES panel.

In 2008, the Department published the 2008 Title I regulations, requiring States and local educational agencies (LEAs) to report on their annual report cards a four-year cohort graduation rate, disaggregated by subgroups, at the school, district, and state levels, respectively, for the 2010-2011 school year.

In 2009, the Idaho State Department of Education submitted a letter to the Department of Education, requesting an extension to the graduation requirement as outlined in 34 C.F.R. §200.19(b), due to a delay in the implementation of a longitudinal data system.

In 2010, the Idaho State Department of Education (SDE) granted a three-year extension of the 2010-2011 deadline for reporting a four-year adjusted cohort graduation rate and of the 2011-2012 deadline for using a four-year adjusted cohort graduation rate in adequate yearly progress (AYP) determinations.

In 2014, the first four-year adjusted cohort graduation rate was calculated for the cohort entering 9th grade for the first time in the fall of 2010. The statewide graduation rate for all students was 77.3%.

In 2015, the four-year adjusted cohort graduation rate was calculated for the cohort entering 9th grade for the first time in the fall of 2011. Auditing process was introduced for the first time. The statewide graduation rate for all students was 78.9%.

As of July 2016, the inclusion of an extended-year cohort graduation rate in the new statewide accountability system is still in discussion at the [Accountability Oversight Committee](#) at the State Board of Education.

Appendix VI. Historical Rates

For the 2012-2013 and prior school years, Idaho used a different formula to calculate the graduation rate. For example, the graduation rate for the 2012-2013 school year was calculated in the following manner:

$$\frac{\left(\begin{array}{c} \text{Number of students who earned a regular high school diploma in} \\ \text{the 2012-2013 school year through summer 2013} \end{array} \right)}{\left(\begin{array}{c} \text{Number of students who earned a regular high school diploma in} \\ \text{the 2012-2013 school year, plus 12th grade dropouts out in the} \\ \text{2012-2013 school year, plus 11th grade dropouts in the 2011-12} \\ \text{school year, plus 10th grade dropouts in the 2010-11 school year,} \\ \text{plus 9th grade dropouts in the 2009-2010 school year} \end{array} \right)}$$

Historical graduation rates cannot be compared to the cohort graduation rates for the following reasons:

- Drastic change in calculation
- Students who graduate with a GED can no longer be removed from the denominator
- Students who graduate at a date beyond their cohort can no longer be included in the numerator
- A gradual increase in required documentation

Appendix VII. Glossary

Regular (High School) Diploma Under 34 C.F.R. §200.19(b)(1)(iv), a “regular high school diploma” means the standard high school diploma awarded to students in a State that is fully aligned with the State’s academic content standards and does not include a GED credential, certificate of attendance, or any alternative award. The term “regular high school diploma” also includes a “higher diploma” that is awarded to students who complete requirements above and beyond what is required for a regular diploma.

Graduate A “graduate” means a student who graduated with a regular high school diploma. A student whose exit code is either 4A (Regular Graduate), 4F (Graduate Alternative Route), or 4G ~ 4I (Early Graduate) is considered a graduate for the cohort graduation rate calculation.

Non-Graduate A student who does not graduate with a regular high school diploma is considered non-graduate for cohort graduation rate calculation. Another reason why student is determined to be non-graduate may be by failure to appeal the status of student or may be a lack of documentation during the cohort graduation rate appeals window.

Dropout A dropout is a student who dropped out of school during his/her four-year cohort and did not return to school. Dropout is a non-graduate, but non-graduate is not necessary a dropout.

Transfer-In A transfer into a cohort occurs when a student enrolls after the beginning of the entering cohort’s first year in high school, up to and including grade 12.

Transfer-Out A transfer out of a cohort occurs when a student leaves a school and enrolls in another school or in an educational program that culminates in the award of a regular high school diploma.

Submitter A person who submits appeals is considered a submitter.